

BEHAVIOUR POLICY

COVID-19

ADDENDUM

Compiled by: Katy Heffern, Deputy Headteacher	Date: 29 th August 2020
Approved by: Zoe House, Headteacher In consultation with: Mike Ainsley, Chair of Governors	Date: 1 st September 2020
Review:	In accordance with Government guidelines

Contents

1. Scope.....	2
2. Expectations for students in school	2
3. Expectations for students at home	4
4. Monitoring arrangements.....	4
5. Links with other policies.....	4

1. Scope

This addendum applies until further notice.

Unless covered in this addendum, **our existing Behaviour policy continues to apply.**

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and students.

2. Expectations for students in school

2.1 New rules

When students are in school, we expect them to follow all the rules set out below to keep themselves and the rest of the school community safe.

Staff will familiarise themselves with these rules and will make sure that they are followed consistently.

This addendum will be published on the school website and parents should read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact the form tutor if they think their child might not be able to comply with some or all the rules, so that we may consider alternative arrangements with them.

Arriving and leaving the school:

Groups (Bubbles) of students will be allocated an entrance gate and they will be met by the member of staff teaching them who will then escort them to their classroom. Students and staff must always keep the recommended social distance apart from each other and other bubbles. After the session students will be escorted off the school site in their bubbles.

Moving around the school and in classrooms:

Students must always walk sensibly to their designated classroom and any designated social areas keeping the recommended social distance apart. They should remain in their allocated seats when in lessons and must not walk around the classroom or approach others.

Hygiene:

- Students should wash their hands before school and must use the hand sanitiser on entry to the main school building.
- Hand gel, disinfectant wipes and tissues are available in all classrooms. Students must use the covered bins to dispose of any used items.
- Windows and doors will be kept open by the teacher wherever possible. Students must not open or close windows or doors.
- Students should always cough or sneeze into a tissue or elbow and avoid touching their mouth, nose and eyes with their hands.
- Students are permitted to bring bags to school.

Use of toilets:

- When using the toilets, students must wash their hands thoroughly and return immediately to their classroom.

- Hand dryers have been switched off; students must use paper towels and place any used towels in the covered waste bins.
- A number of toilets and taps are indicated as being out of use – this must be strictly adhered to.

Social time:

All break and lunch times will be supervised. Students must remain in their allocated bubble and within the designated areas. Movement to other areas of the school is not permitted.

Sharing of equipment:

- Equipment must not be shared between students. Students must only use the equipment allocated to them in school.
- Water fountains are out of use and students should bring their own water bottle to school.

Infection control:

- Following Derby City now being placed in the Tier 2 category and becoming a 'high alert' area, face coverings must be worn by staff and students when moving around in corridors and in all communal areas both inside and outside. However, face coverings do not need to be worn in classrooms.
- Students must tell an adult immediately if they experience any virus symptoms. A senior member of staff will take appropriate action. This will include moving the student to the designated isolation area within school and contacting parents.

Dangerous behaviour:

In addition to all other rules, the following dangerous behaviour is strictly forbidden:

- Deliberately coughing or sneezing at other people.
- Spitting.
- Intentionally approaching or touching other people.
- Misuse of face masks.

2.2 Rewards and sanctions for following rules

To help encourage students to follow the above rules, we will use the existing school reward system:

However, if students fail to follow these rules, we will use the existing system of sanctions which may include:

- Verbal warnings and reminders of the rules.
- C1, C2 or C3 recorded on Class Charts.
- Phone calls home.
- Internal exclusions.
- Access to school provision being removed.
- Persistent poor behaviour or a serious breach of the schools Behaviour Policy may result in either a fixed term or permanent exclusion from school. In the absence of the Headteacher the power to make decisions regarding a permanent exclusion will be delegated to a Deputy Headteacher.

3. Expectations for students at home

3.1 Remote learning rules

If students are not in school, we expect them to follow all the rules set out below.

Parents should also read the rules and ensure that their children follow them. Parents should contact the form tutor if they think their child might not be able to comply with some or all the rules, so that we can consider alternative arrangements with them.

- Complete work to any deadline that is set by teachers.
- Seek help if they need it, from teachers.
- Alert teachers if they're not able to complete work.
- Use proper online conduct, such as using appropriate language in messages.

3.2 Dealing with problems

If there are any problems with students adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will:

- Contact students by email to see what support can be offered in completing remote learning tasks. This contact will be made by classroom teachers.
- Make regular phone contact to discuss any concerns with parents. This contact will be made by the child's form tutor.
- Follow up more serious concerns with contact being made by the relevant Head of Year or a member of the Senior Leadership Team.
- If a student behaves inappropriately during a live lesson they may be removed from the lesson by their teacher.

4. Monitoring arrangements

We will review this policy as guidance from the Government is updated.

5. Links with other policies

This policy links to the following policies and procedures:

- Behaviour policy
- Safeguarding and Child protection policy
- School Wider Opening Risk Assessment
- Attendance policy
- Online/E Safety policy