

12 August 2020

Dear Parent

Due to current social distancing guidelines, we are not in a position to hold a 'normal' Results Day, with all Year 11 learners in the Main Hall collecting their results at the same time. However, we have ensured that those students who have selected to collect their results onsite will have the opportunity to do so.

The final grades will be issued on the original exam results day, Thursday 20th August. Our plans for the collection and distribution of the results have taken into account the current social distancing guidelines. We will be issuing our GCSE results via a system of pre issued time slots; a text message will be sent on the morning of Monday 17<sup>th</sup> August with a time for your youngster to collect their results. If in the recent survey that was sent out, you selected for your results to be emailed, this will be done at approximately 9am on Thursday 20<sup>th</sup> August. Please ensure you have emailed [results@leesbrook.co.uk](mailto:results@leesbrook.co.uk) including your youngster's full name in order for this to happen, we will reply to this email on results day attaching the results as a PDF document.

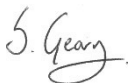
Guidance for students who are collecting their results onsite:

- Students should arrive at their time slot, entering school by the service gate and walking to the Sports Hall entrance. A member of staff will be there to direct students.
- No parents will be allowed onsite. Parents must wait for their youngsters at the main school gate.
- Results will be distributed in the Sports Hall. Students must not enter the main school.
- There will be a strict one-way system in place; enter through the Sports Hall main entrance and leave through the Sports Hall fire exit. Students must exit the school site through the main school gate.
- There will be other safety measures in place, you will be asked to use hand sanitiser as you enter the Sports Hall building and 2 metre distancing must be maintained at all times.
- Students who have any queries or questions regarding their results will be able to speak to members of the Senior Leadership Team. Appointments can be arranged with our careers advisor if required.

It is important to reiterate that students will not be allowed onsite unless it is in their allocated time slot. We really want to be able to support all our students in the best way possible and we believe that by following this plan we will be able to do so safely. If a student is feeling unwell, displaying symptoms of Covid-19 or are self-isolating, they must not come onsite for results day. Please contact school and alternative arrangements will be made.

Thank you once again for your support. We would like to wish all of our Year 11 students the best of luck for the future. Thank you for your understanding and continued support during this difficult time.

Yours faithfully,

A handwritten signature in black ink that reads "S. Geary".

Steve Geary  
Director of Achievement



**LEES BROOK  
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