

7 September 2021

Dear Parents

Thank you to everyone for your cooperation with the lateral flow testing, the testing is now complete and has gone really well. I am really looking forward to welcoming everyone back into school over the next few days. As you are aware there have been some changes to staffing and systems this academic year so this letter is to provide you with some information regarding this.

#### Senior staff structure

There have been some changes to the senior staffing team in school, for your information the senior staff team at Lees Brook are now as follows:

Katy Heffern	Vice Principal
Steve Geary	Assistant Principal: Achievement and Outcomes
Sarah Hadwin	Assistant Principal: Safeguarding, Behaviour and Personal Development
Mark Hatton	Assistant Principal: Teaching and Learning
Steve Smith	Assistant Principal: Curriculum and Timetabling

#### Heads of Year:

We have new non-teaching Year Leaders in place this year. The new members of staff all have a great deal of experience in education and have a wide skill set in a variety of areas. They have already had an intensive induction session during the summer holiday and are already fully trained as designated safeguarding leads. The fact that they are non-teaching enables them to fully focus on their year group throughout the day. The new Heads of Year are:

Year 7	Miss Amy Measures
Year 8	Mrs Hayley Stubbs (Acting position)
Year 9	Mr Adam Wilson
Year 10	Mr Claudius Dyer
Year 11	Miss Stephanie Hughes

Year Leaders will be having work mobile phones issued over the next few weeks and the phone numbers for these will be given to parents. As I'm sure you'll understand, the Heads of Year will only be answering calls/messages on these during working school hours.

### Heads of Department:

The Heads of Department remain largely the same, the only change will be to Maths as Mrs Aubery will be going on maternity leave soon. If you have any subject specific concerns during the year, please don't hesitate to contact the following members of staff:

English:	Mr Gates	Maths:	Mrs Haydock
Science:	Mr Thomas	MFL:	Mrs Lemon
Humanities:	Mr Brown	PE:	Mrs Furness
Expressive Arts:	Mrs Davies		

### Go4Schools

This year we are switching from Class Charts to Go 4 Schools. Go 4 Schools records behaviour and homework in the same way that Class Charts did but also provides a greater amount of progress/academic information to parents. Over the next week, we are logging all the students into Go 4 Schools and will be explaining how it works to them. During the next couple of weeks we will be sending information out to parents about how to log onto the system in order for you to receive and view information regarding your youngster.

### Key reminders

From the start of this academic year, there is a change to the behaviour policy. One of the key elements of this is that if a student receives a negative point during periods 1 to 4 (once other classroom warnings have been given) they will automatically be issued with a **30 minute detention after school on the same day**. Negative points issued in lesson 5 will have detentions at the end of the following day. If your youngster receives a detention after school, you will receive a text message informing you of this.

### Toilets

Over the last year, students were allowed to go to the toilet during lessons, however this caused some disruption to lessons. Therefore this academic year we are going back to the rule that students can only go to the toilet at break and lunchtimes. If there are any medical reasons why this would be an issue for your youngster, please contact your Head of Year.

### Uniform

As always, please ensure that your youngster comes to school in full uniform. Students must bring their blazers into school every day, hoodies are not allowed in school. Formal school shoes must be worn and the only jewellery allowed is plain earrings and a watch, all other jewellery, including rings, will be confiscated if worn into school. **Please be aware that nose/belly button piercings are not allowed under any circumstances and must not be worn during the school day.**

### PE Kit

Although during the last year students have come into school in their PE kit, this year students will come into school in normal uniform and will get changed for PE. A key reason for this has been that this year, students have been unable to do PE when it has been wet weather as we have not wanted the students to be in wet clothes for the rest of the day.

### School Lunches

A full selection of hot and cold food will be available again and we are going back to paying at a till rather than preordering, however the school will remain a cash free environment and as has happened this year, all money for school breaks and lunches must be paid online.

We have employed a new Head Chef who has started with us this September, over the next few weeks he will be looking at the menu and trying out some new dishes for the youngsters. I will send out more information regarding this as we put together the new menus.

I know that there are a lot of changes this year. We have been working hard to put in place new systems that will promote rapid school improvement at Lees Brook. I will continue to send out further information during this half term regarding the areas we are developing across the school.

Thank you as ever for your continued support.

A handwritten signature in black ink that reads "Zoe House". The signature is written in a cursive style with a large initial 'Z'.

Zoe House  
Headteacher